

YOU ARE HEREBY SUMMONED to attend
an Ordinary Meeting of Clapham Parish Council
to be held remotely

(Under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (Regulation 5)

On Thursday 10th December 2020 at 7.30 p.m.

AGENDA

1. Declarations of Interest

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda.

2. Public Participation

Members of the public and press are welcome to join and participate at the start of the meeting. Zoom invite

<https://us02web.zoom.us/j/87299165469?pwd=YUxZZVg0NEExtSFdyVGJFeGN0Mi9EQT09>

Meeting ID: 872 9916 5469 Passcode: 798709 Dial in option - 0203 051 2874 (from UK)

3. Apologies for Absence

To receive and consider apologies from members.

4. Minutes from The Council Meeting Held On 26th November 2020

To resolve to approve as a true record for the Chairman to sign.

5. Chairman's Report

To receive and note any updates

6. West Sussex County Council Matters

To receive and note any updates

7. Arun District Council Matters

To Receive and note any updates

8. Council Policies

- i. To review and adopt 'Council Representation on Outside Bodies'
- ii. To revise and re-adopt the Protocol relating to the Death of a Senior National Figure

9. Bank Account Mandate Changes

To receive an update on the current signing instructions and confirm progress in adding Councillor Dodd as new signatory.

10. Clerk's Update

- i. West Sussex Association of Local Councils – to note revised date of the AGM
- ii. Village Design Statement – to receive an update
- iii. Website – To note details of an enquiry regarding the new site and the response

11. Budget 2021/22

To consider the draft proposal and approve the budget for 2021/22 in preparation for submitting the precept requirement/calculation to Arun District Council in January 2021.

12. Finance Reports

- i. To note the bank account reconciliation signed outside the council meeting (at 30/11/20) and to authorise sign off occurring before the next meeting (i.e. at 31/12/20)
- ii. To consider and authorise payment of items, including cheques signed outside meeting due to COVID-19 lockdown restrictions.
- iii. To review and approve changes to Earmarked and General Reserves in respect of the recent expenditure on the Recreation Ground, including VAT refund received in November.

13. Date of Next Ordinary Meeting

To be confirmed as Thursday 28th January 2021 at 7.30 p.m.

Sarah Linfield

Sarah Linfield, Clerk/RFO Clapham Parish Council
3rd December 2020