

YOU ARE HEREBY SUMMONED to attend
an Ordinary Meeting of Clapham Parish Council
to be held Clapham and Patching Village Hall, Long Furlong, Clapham, BN13 3UT
On Thursday 29th July 2021 at 6 p.m. **(please note revised time)**
Social distancing and use of masks to be observed as necessary to safeguard attendees.

AGENDA

1. **Declarations of Interest**
Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda.
2. **Public Participation (Please bring your own copy of this agenda)**
Members of the public and press are welcome to join and participate at the start of the meeting. If you are unable to attend in person, please contact the Clerk 48 hours in advance to provide a representation on your behalf.
3. **Apologies for Absence**
To receive and consider apologies from members.
4. **Minutes from The Council Meeting Held on 5 May 2021**
To resolve to approve as a true record for the Chairman to sign.
5. **Chairman's Report**
To receive and note any updates.
6. **West Sussex County Council Matters**
To receive and note any updates.
7. **Arun District Council Matters**
To receive and note any updates.
8. **Playground Inspection and Maintenance Programme**
To assign responsibility for 4-weekly check for the next quarter
9. **Recreation Ground**
 - i. To receive an update on repairs to gates/lock mechanisms.
 - ii. To appoint a contractor to replace the circular seat around the base of the horse chestnut.
 - iii. To receive outcome of insurance claim relating to the horse chestnut tree and approve payment of premium excess.
10. **Parish Design Statement, Neighbourhood Plan and Assets of Community Value**
 - i. To receive an update on the Parish Design Statement submission
 - ii. To receive an update on the 5-yearly review of the Neighbourhood Plan
 - iii. To receive the outcome of the ACV nominations (if available)

11. Clerk's Update

- i. Boundary Commission – To approve a response to proposals
- ii. Arun District Council Tree Survey – To approve its response.
- iii. Anti-social behaviour/neighbourhood issues (including speeding) – To discuss the options.
- iv. Gigabit Voucher Scheme for rural broadband – To receive an update on latest eligibility.
- v. Rampion2 Wind Farm – Invitation to consult on proposals for an offshore wind farm.
- vi. Public Rights of Way - Details of Summer Surface Vegetation Clearance.
- vii. Winter Gritting arrangements with WSCC
- viii. Freedom of Information Requests - To note responses to 'whatdotheyknow' website enquiries.
- ix. CIL fund return to 31.3.21 – To note update to website and return to SDNPA.
- x. Pocket Parks Grant – To discuss and agree completion of the Evaluation report.

12. Governance

To re-adopt/revise the policies published on the website.

13. Finance Reports

- i. Bank account reconciliation - To note that signed outside the council meeting (at 30/4/21, 30/5/21 and 30/6/21) and to authorise sign off occurring before the next meeting (i.e. at 31/7/21)
- ii. Payment Schedule - To review and authorise, including cheques signed outside meeting due to COVID-19 lockdown restrictions.
- iii. Budget planner – To receive an update on actuals to budget at 30.6.21.
- iv. Reserves – To earmark £750 in 2021.22 for election costs in 2023.

14. Planning Matters

To retrospectively confirm response made under Council's Scheme of Delegation since the Council last met, note outcomes of any previous applications and consider any received between publication of agenda and meeting.

Retrospective approval of comments recorded under scheme of delegation –

SDNP/21/01292/HOUS Little Thatch 160 The Street Clapham

SDNP/21/02768/FUL Long Furlong Farm Long Furlong Lane Clapham

New

SDNP/21/03038/HOUS 3 The Street Clapham

15. Date of Meetings

To confirm the date of the next Parish Council Meeting as Thursday 30 September 2021.

Resolve to exclude members of the public and press in relation to confidential item

16. Confidential Matter

To discuss matters relating to a solicitor's 'Letter of Intent' and agree next steps/action required.

Sarah Linfield
Clerk/RFO Clapham Parish Council

22 July 2021